



CITY OF GIBSON | 101 E 8TH STREET, PO BOX 545, GIBSON CITY, IL 60936
PHONE 217-784-5872 | FAX 217-784-5930

Street and Alley Operator

Job Description

DESCRIPTION

The Street & Alley Operator will help maintain, install, and repair the components of the water distribution system that lies within the right-of-way. Will also operate and maintain vehicles and equipment used for repair and maintenance of facilities within the City of Gibson right-of-ways including streets, sidewalks, signage, and trees.

SUPERVISION

The Street & Alley Operator will report directly to Street & Alley Assistant Superintendent. The Street & Alley Operator will not have any reporting to him/her.

REQUIREMENTS

- Must have at least a high school diploma or equivalent
- Must be at least 18 years of age
- Working knowledge of water system repair procedures
- Working knowledge of mechanical and electrical equipment hazards
- Be able to safely maintain and skillfully operate a wide variety of tools, vehicles, and equipment
- Must be willing to be on our on-call rotation
- Respond to emergency calls as needed
- Must be willing to work evenings, holidays, and weekends as needed
- Follow verbal and written instructions
- Communicate effectively and professional at all times both verbally and in writing
- Must be able to work independently and/or as a team environment
- Must be able to lift at least 50 pounds

RESPONSIBILITIES

- Knowledge of all applicable safety procedures and precautions
- Ability to determine malfunction in equipment and to take corrective action
- Repair sidewalks, streets, and alleys
- Prepare surfaces and sidewalks for repair or for demolition and removal
- Prepare concrete forms, places, and finishes concrete
- Operate asphalt patching equipment including asphalt kettles, asphalt cutters, and other miscellaneous asphalt tools
- Might assist with larger equipment as approved
- Operate tampers, concrete cutters, concrete vibrators, hand and small power tools
- Maintain, install, and repair the components of the water distribution system
- Repair main breaks, remove broken valves and hydrants

- Install hydrants, valves, service connections, valve boxes, and b-boxes
- Installs new service lines, test valves and flush hydrants
- Install, replace, or repair signs, street paint, and other traffic related City of Gibson property to ensure proper traffic and pedestrian safety
- Operate and maintain street painting tools and equipment including the self-propelled line marking equipment
- Maintain landscape and ground of City of Gibson sites as required which may include building maintenance, tree trimming and removal, including chipping and stump grinding
- Assist in regularly scheduled collection of brush and leaves; operates and maintains brush chipper
- Respond to work orders concerning customer services and/or complaints such as low water pressure; determine the cause, communicate with your Supervisor about the complaint, then perform repairs as directed by your Supervisor
- Operate all equipment, machinery, and vehicles including street sweepers, crack sealing equipment, trucks, snow plows, and a variety of handheld power tools, etc., to ensure the proper maintenance and repair of City of Gibson streets, alleys, sidewalks, curbs, and other grounds as needed
- Operate trucks with plows / spreader attachments for the removal of snow and the application of salt and/or other material to City of Gibson streets during inclement weather to ensure the safety of those traveling on City of Gibson streets
- Maintain and operate fogging and spraying equipment, including some mixing of chemicals for the appropriate level of mosquito, pest, and vegetation control
- Preparation of paint prior to pavement marking
- Attend meetings that are required
- Perform other duties as assigned

CLASSIFICATION

- Full – time position
- Hourly position

ENVIRONMENTAL CONDITIONS

- Requires ability to work in a variety of weather conditions including extreme heat and cold
- Might be exposed to airborne pollens, dust, or mold

SIGNATURES

Approved: _____
 Superintendent

Date: _____

**Employee signature below constitutes employees understating of the requirements and responsibilities of this position.*

Employee Signature: _____

Date: _____