

- A -

**Abandoned Vehicles, (See Motor Vehicles)**

**Administration, City**

administrative assistant,

- additional duties, 1-3-47
- appointed, 1-3-33
- appropriation, 1-3-36
- audit accounts, 1-3-43
- bond, 1-3-34
- collection of water and sewer charges, 1-3-39
- duties, 1-3-35, 1-3-38
- office employees, 1-3-46
- outstanding bonds, 1-3-41
- payments, 1-3-48
- payroll, 1-3-42
- personnel and finance committee, 1-3-45
- no further expenditure – emergency borrowing money, 1-3-37
- reports, 1-3-40
- warrants, 1-3-44

boards and commissions (see that title)

bidding procedures, 1-2-27

bonds, 1-2-25

claims, 1-2-30

clerk, city,

- administration of oaths, 1-3-23
- appointed, 1-3-16
- city licenses, 1-3-21
- delivery of papers, 1-3-19
- deputy clerk, 1-3-31
- local election official, 1-3-29
- notification, 1-3-28
- ordinances, minutes, records, 1-3-18
- other duties, 1-3-30
- outstanding bonds, 1-3-24
- payments, 1-3-27
- preparation of documents, 1-3-20
- reports, 1-3-25
- reports of licenses, 1-3-22
- successor, 1-3-26
- vacancy, 1-3-17

commissions, (see: boards and commissions)

council, city, 1-2-1

- address by non-members, 1-2-13
- agenda of, 1-2-12
- committees, 1-2-4
- compelling attendance, 1-2-7
- meetings, 1-2-2
- members refusing to attend, 1-2-8
- quorum, 1-2-6
- recording devices during open meetings, 1-2-9
- rules of, 1-2-11
- special committees, 1-2-5
- special meetings, 1-2-3

definitions, 1-1-16

emergency meeting protocols, 1-8-1

expense reimbursement form, Addendum “C”

**Administration, (Cont'd.)**

general,

- appointment of elected officials, 1-2-21
- bidding and contract procedures, 1-2-27
- bonds, 1-2-25
- certificates of insurance, 1-2-38
- claims, 1-2-30
- control of property, 1-2-36
- elections, 1-2-20
- expense reimbursement policy, 1-2-32
- federal old age and survivor's insurance system, 1-2-34
- fiscal and municipal year, 1-2-31
- IMRF, 1-2-35
- interest in contracts prohibited, 1-2-28
- liability insurance, 1-2-26
- municipal officers – regulations, 1-2-22
- official records, 1-2-33
- qualifications, 1-2-24
- resignation of appointed officials, 1-2-23
- salaries regulation, 1-2-29
- seal, 1-2-19
- territorial jurisdiction, 1-2-37

judiciary,

- appointment, 1-3-66
- duties, 1-3-67

management association,

- contribution, 1-6-2
- participation, 1-6-1

mayor,

- appointment of officers, 1-3-5
- business license commissioner, 1-3-10
- chief executive officer, 1-3-3
- conduct, 1-3-6
- deciding vote, 1-3-13
- duties, 1-3-7
- election, 1-3-1
- formal occasions, 1-3-8
- general duties, 1-3-9
- health commissioner, 1-3-12
- local liquor commissioner, 1-3-11
- mayor pro-tem, 1-3-2
- signature, 1-3-4

meeting procedures,

- back-up equipment, 1-7-5
- closed session minutes, 1-7-3
- maintenance of recordings, 1-7-7
- procedure for destruction, 1-7-8
- procedure for review, 1-7-6
- procedure for recording, 1-7-4
- recording closed sessions, 1-7-1
- remote meeting participation, 1-7-11 – 1-7-14
- responsibility of recording and maintaining, 1-7-2

municipal year, 1-2-31

officers,

- appointment of, 1-2-21
- conservators of peace, 1-2-22(H)
- fees, 1-2-22(F)

**Administration, (Cont'd.)**

officers, (Cont'd.)

- inspection of books, 1-2-22(E)
- oath, 1-2-22(I)
- qualification of, 1-2-22(B)
- report of fees, 1-2-22(F)
- residency, 1-2-22(B)(2)
- successor delivery of books to, 1-2-22(D)

official records, 1-2-33

ordinances, 1-2-14 – 1-2-18

penalty, 1-1-20

remote attendance policy, Addendum “A”

remote attendance policy during a disaster declaration, Addendum “D”

request for auxiliary aid(s) and/or service(s), Addendum “B”

rules, council,

- address by non-members, 1-2-13
- agenda, 1-2-12
- business, order of, 1-2-11(A)
- call to order, 1-2-11(G)
- censure, 1-2-11(DD)
- chair, decisions of, 1-2-11(H)
- change of vote, 1-2-11(Q)
- debate, 1-2-11(F)
- division of questions, 1-2-11(N)
- filling of blanks, 1-2-11(Y)
- members, duties of, 1-2-11(C)
- motions, 1-2-11(L)(M)(O)(R)(S)(U)(V)(W)(X)(Z)
- new business, 1-2-11(E)
- presiding officer, 1-2-11(B)
- previous question, 1-2-11(T)
- question of personal privilege, 1-2-11(I)
- reconsideration, 1-2-11(AA)
- "rules of order" adopted, 1-2-11(BB)
- special order of business, 1-2-11(K)
- suspension of rules, 1-2-11(CC)
- visitors, 1-2-11(D)
- votes, 1-2-11(P)
- voting, 1-2-11(J)

safety manager, 1-3-76

salaries,

- alderpersons, 1-5-2
- city clerk, 1-5-3
- mayor, 1-5-1
- plan commission, 1-5-6
- treasurer, 1-5-4
- zoning board of appeals, 1-5-5

seal, 1-2-19

street and alley superintendent,

- duties, 1-3-72
- oath – bond, 1-3-71
- offices created, 1-3-70
- supervision by committees, 1-3-73

successor,

- books delivered to, 1-2-22(D)

**Administration, (Continued)**

treasurer, city

- bond, 1-3-57
- bookkeeping, 1-3-59
- delinquent officers, 1-3-61
- department established, 1-3-52
- deposit of funds, 1-3-63
- finance committee, 1-3-53
- investments, 1-3-64
- money, warrants, accounts, payments, 1-3-54
- personal use of funds, 1-3-56
- special assessments, 1-3-58
- statements, 1-3-60
- warrant register, 1-3-55
- year-end report, 1-3-62

vacancies,

- appointment to fill alderman vacancy, 1-2-51
- by death or disability, 1-2-48
- by other causes, 1-2-49
- by resignation, 1-2-47
- election declared void, 1-2-53
- election of an acting mayor, 1-2-50
- election to fill vacancies in municipal offices with four (4) year terms, 1-2-52
- owing a debt to the municipality, 1-2-54

wards, 1-4-1

year,

- municipal, 1-2-31

**Animals,**

dangerous and vicious dogs,

- definitions, 3-3-1
- dog permitted to leave premises, 3-3-4
- injunction, 3-3-5
- liability of owner, 3-3-6
- owner's responsibility, 3-3-3
- right of entry, 3-3-7
- unlawful to maintain, 3-3-2

dogs,

- biting, 3-2-6
- city pound designated, 3-2-10
- confinement in motor vehicles, 3-2-14
- destruction of unredeemed dogs, 3-2-9
- disposition of, 3-2-11
- female dog at large, 3-2-12
- female dog with other dogs, 3-2-13
- impoundment, 3-2-7
- inoculation, 3-2-2
- notice and citation, 3-2-4
- obstructing poundmaster, 3-2-5
- penalties for running at large or biting, 3-2-16
- redemption, 3-2-8
- restraint, 3-2-1
- running at large, 3-2-3
- vicious animals prohibited, 3-2-15

general regulations for,

- animal feed prohibited, 3-1-11
- barking dogs and crying cats, 3-1-5
- cruelty to, 3-1-6

**Animals, (Cont'd.)**

general regulations for, (Cont'd.)

- definitions, 3-1-2
- health hazard, 3-1-8
- in city, 3-1-10
- injury to property, 3-1-3
- limitation, 3-1-9
- manner of keeping, 3-1-4
- short title, 3-1-1
- wild or vicious animals, 3-1-7

tethering, 3-4-1

variances, 3-4-2

**Attorney, City**

appointment, 1-3-66

duties, 1-3-67

- B -

**Boards and Commissions,**

emergency response team commission,

- established, 5-2-1
- expenditures, 5-2-6
- membership, 5-2-2
- powers and duties, 5-2-5
- procedure; meeting, 5-2-4
- term of office, 5-2-3

plan commission,

- establishment of, 5-1-1
- expenditures, 5-1-9
- further purposes, 5-1-8
- improvements, 5-1-7
- membership on, 5-1-2
- power/duties of, 5-1-5
- procedures for, 5-1-4
- subdivision of land, 5-1-6
- term of office, 5-1-3

**Buildings,**

dangerous buildings,

- abatement, 6-1-3
- alternative action, 6-1-5
- definition of nuisance, 6-1-6
- definitions, 6-1-1
- maintenance unlawful, 6-1-2
- unknown owners, 6-1-4

house numbering,

- numbers, location, size, failure to number, 6-2-2
- required, address map, 6-2-1

**Business Code,**

administration,

- appeal, 7-1-13
- applications, 7-1-1
- building and premises, 7-1-8
- deposits within city prohibited, 7-1-11
- enforcement, 7-1-6
- fees, 7-1-5
- investigations, 7-1-4
- license to be posted, 7-1-14

**Business Code, (Cont'd.)**

**administration, (Cont'd.)**

- location, 7-1-9
- non-transferable without consent, 7-1-7
- nuisances prohibited, 7-1-10
- persons subject to license, 7-1-2
- suspension, revocation of license or permit, 7-1-12
- term and form of license, 7-1-3

**adult use licensing,**

- adult entertainment cabarets – restrictions, 7-6-14
- business records, 7-6-12
- definitions, 7-6-2
- expiration of license, 7-6-8
- fees, 7-6-6
- hours of operation, 7-6-16
- inspection, 7-6-7
- investigation, 7-6-17
- issuance of license, 7-6-4
- license required, 7-6-3
- liquor, 7-6-5
- liquor license, 7-6-13
- purpose, 7-6-1
- revocation, 7-6-10
- suspension, 7-6-9
- transfer of license, 7-6-11
- video viewing booths, restrictions, 7-6-15

**bed and breakfast license,**

- agent for city, 7-5-13
- application, 7-5-8
- definitions, 7-5-1
- eligibility, 7-5-11
- fee, 7-5-9
- fire marshal's requirements, 7-5-4
- hotel taxes, 7-5-6
- inspection, 7-5-12
- liability insurance, 7-5-5
- license required, 7-5-7
- linens, 7-5-3
- requirements, 7-5-2
- submission of application, 7-5-10

**business façade grant program,**

- applications, review and the approval process, 7-8-6
- eligibility, 7-8-3
- eligible establishments, 7-8-3
- eligible improvements, 7-8-5
- funding, 7-8-4
- purpose, 7-8-1

**food truck vendors,**

- definition, 7-7-1
- licensing, 7-7-2
- regulations, 7-7-4
- vendor requirements, 7-7-3

**raffles and poker runs,**

- conduct, 7-4-7
- definitions, 7-4-1

**Business Code, (Cont'd.)**

raffles and poker runs, (Cont'd.)

- license for,
  - application for poker run, 7-4-4
  - application for raffle, 7-4-4
  - issuance of, 7-4-6
  - qualifications, 7-4-5
  - requirement, 7-4-2
- limited construction, 7-4-10
- manager – bond, 7-4-8
- prize limitations, term, 7-4-11
- records, 7-4-9

sidewalk café licenses,

- application for permit, 7-3-3
- conditions for approval, 7-3-5
- enforcement, 7-3-9
- permit, 7-3-2
- public property, 7-3-8
- recommendation by the mayor, 7-3-4
- regulations, 7-3-6
- sidewalk café, 7-3-1
- suspension or revocation, 7-3-7

transient merchants and solicitors,

- city policy on soliciting, 7-2-4
- definitions, 7-2-2
- duty of solicitors, 7-2-6
- notice regulating soliciting, 7-2-5
- penalty, 7-2-8
- registration required, 7-2-1
- requirements of registration, 7-2-3
- signed and notices, 7-2-9
- time limit, 7-2-7

- C -

**Chief of Police, (See Public Safety)**

**Civil Emergency,**

- curfew, 30-1-3
- declaration, 30-1-2
- definitions, 30-1-1
- duration, 30-1-5
- effect on other ordinances, 30-1-8
- notice, 30-1-6
- orders authorized, 30-1-4
- violations, 30-1-7

**Claims against City, 1-2-30**

**Clerk, City, (See Administration)**

**Commissions, (See title "Boards and Commissions")**

**Council, City**

- address by non-members, 1-2-13
- agenda of, 1-2-12
- rules of, 1-2-11

**Curfew, 27-2-32**

- D -

**Disorderly Conduct, 27-4-1**

**Dogs,**

- biting, 3-2-6
- city pound designated, 3-2-10
- confinement in motor vehicle, 3-2-14
- destruction of unredeemed dogs, 3-2-9
- disposition of, 3-2-11
- female dog at large, 3-2-12
- female dog with other dogs, 3-2-13
- impoundment, 3-2-7
- inoculation, 3-2-2
- notice and citation, 3-2-4
- obstructing poundmaster, 3-2-5
- redemption, 3-2-8
- restraint, 3-2-1
- running at large, 3-2-3
- vicious animals prohibited, 3-2-15

**Drug/Alcohol Testing Policy,**

- applicability, 22-8-4
- confidentiality, 22-8-7
- consequences, 22-8-8
- definitions, 22-8-2
- policy, 22-8-1
- prohibited actions, 22-8-3
- screening and testing, 22-8-6
- testing procedure, 22-8-5

- E -

**Elections, 1-2-20**

**Equal Employment Policy,**

- accommodations for disabled, 22-7-6
- adoption of codes, 22-7-1
- compliance by employees, 22-7-7
- contracting with non-complaints, 22-7-3
- designated enforcers, 22-7-8
- minority hiring, 22-7-5
- non-discriminatory practices, 22-7-2
- outreach to all, 22-7-4

**E.M.A. (Emergency Management Agency)**

- appropriations and levy of tax, 30-4-13
- authority to accept services, gifts, grants or loans, 30-4-14
- communications, 30-4-10
- compensation, 30-4-19
- definitions, 30-4-3
- emergency management agency, 30-4-4
- emergency management powers of the mayor, 30-4-5
- emergency termination or reduction of electrical service, 30-4-21
- financing, 30-4-6
- immunity, 30-4-11
- limitations, 30-4-2
- local disaster emergencies, 30-4-7
- mutual aid arrangements between political subdivisions, 30-4-9
- no private liability, 30-4-17
- orders, rules and regulations, 30-4-15



**E.M.A. (Emergency Management Agency), (Cont'd.)**

- personnel oath, 30-4-20
- policy and procedures, 30-4-1
- professions, trades and occupations, 30-4-12
- succession, 30-4-18
- testing of disaster warning devices, 30-4-8
- utilization of existing agency, facilities and personnel, 30-4-16

**Ethics Code, 22-6-1**

- F -

**Fair Housing Code,**

- declaration of policy, 22-4-1
- definitions, 22-4-2
- penalty, 22-4-4
- prohibited acts, 22-4-3

**Firearms, 27-2-20**

**Franchises,**

- electric, 14-1-1, Appendix "A"
- gas, 14-2-1, Appendix "B"

**Freedom of Information Policy,**

- certain information exempt from inspection and copying, 22-3-9
- designation, duties and training, 22-3-2
- fees, 22-3-6
- granting of request, 22-3-8
- notice of denial of request; appeals, 22-3-10
- procedures, 22-3-3
- public file, 22-3-7
- public records available, 22-3-1
- request for commercial purposes, 22-3-5
- requests to be in writing, 22-3-4

- G -

**Garbage,**

- recycling program,
  - goal, 16-1-2
  - history, 16-1-1
  - proposal, 16-1-3

- I -

**Identity Theft Programs,**

- prevention policy,
  - detected red flags, 22-1-4
  - identification of red flags, 22-1-3
  - preventing and mitigating identity theft, 22-1-5
  - program administration, 22-1-7
  - program adoption, 22-1-1
  - purpose and definitions, 22-1-2
  - updating the program, 22-1-6
- use of social security numbers,
  - amendment of privacy policy, 22-2-9
  - applicability, 22-2-4
  - compliance with federal law, 22-2-5
  - conflict with stricter laws, 22-2-10
  - definitions, 22-2-1

**Identity Theft Programs, (Cont'd.)**

use of social security numbers, (Cont'd.)

- embedded social security numbers, 22-2-6
- identity – protection requirements, 22-2-7
- penalty, 22-2-8
- prohibited activities, 22-2-2
- public inspection and copying of documents, 22-2-3

**Internet Policies,**

cable and video customer protection law,

- customer credits, 17-3-3
- customer service and privacy protection law, 17-3-1
- enforcement, 17-3-2
- penalties, 17-3-4

cable/video service provider fee and peg access fee,

- applicable principles, 17-2-4
- audits, 17-2-6
- definitions, 17-2-1
- cable/video service provider fee imposed, 17-2-2
- late fees/payments, 17-2-7
- no impact on other taxes due from holder, 17-2-5
- PEG access support fee imposed, 17-2-3

franchise,

- books and records, 17-1-17
- compliance with applicable laws and ordinances, 17-1-3
- contract rights, 17-1-24
- customer service standards/operation and maintenance of system, 17-1-7
- definitions, 17-1-1
- duration and renewal, 17-1-14
- emergency alert system, 17-1-9
- erection, removal and common use of poles, 17-1-15
- force majeure, 17-1-18
- franchise area, 17-1-4
- grant of non-exclusive authority, 17-1-2
- liability and indemnification, 17-1-5
- limitations on rights granted, 17-1-11
- miscellaneous, 17-1-19
- modification of obligations, 17-1-20
- notices, 17-1-23
- ownership and removal of facilities, 17-1-12
- publication, 17-1-22
- rates and charges, 17-1-16
- safety requirements, 17-1-10
- service to schools and city, 17-1-8
- severability, 17-1-21
- technical standards, 17-1-6
- transfer of ordinance, 17-1-13

wireless facilities deployment,

- definitions, 17-4-2
- dispute resolution, 17-4-4
- indemnification, 17-4-5
- insurance, 17-4-6
- purpose and scope, 17-4-1
- regulation of small wireless facilities, 17-4-3

**Intoxication, 27-2-17**

**Investment Policy,**

- adoption and modification, 22-5-16
- authorized and suitable investments, 22-5-8
- authorized financial dealers and institutions, 22-5-7
- collateralization, 22-5-9
- delegation of authority, 22-5-5
- diversification, 22-5-11
- ethics and conflicts of interest, 22-5-6
- internal control, 22-5-13
- maximum maturities, 22-5-12
- objective, 22-5-4
- performance standards, 22-5-14
- policy, 22-5-1
- prudence, 22-5-3
- reporting, 22-5-15
- safekeeping and custody, 22-5-10
- scope, 22-5-2

- L -

**Licenses/Permits,**

- adult uses, 7-6-3
- bed and breakfast, 7-5-7
- construction of utility facilities, 33-4-4
- culverts, 33-6-2
- driveways, 33-7-1
- food truck vendors, 7-7-2
- handicapped parking, 24-6-5(C)
- immobilized manufactured homes, 23-2-2
- liquor, 21-2-1
- manufactured home parks, 23-3-4
- poker runs, 7-4-4
- raffles, 7-4-3
- sidewalk café, 7-3-2
- sidewalks, 33-5-1(B)
- solicitors, 7-2-1
- storm sewers, 33-5-3(C)
- wastewater, 38-5-12
- water, 38-3-1

**Liquor,**

- definitions, 21-1-1
- licenses,
  - applications, 21-2-2
  - classification, 21-2-7
  - display, 21-2-11
  - dramshop insurance, 21-2-10
  - examination of applicant, 21-2-3
  - limitation, 21-2-9
  - nature, 21-2-8
  - prohibited licensees, 21-2-4
  - record, 21-2-12
  - required, 21-2-1
  - requisites for manager, 21-2-5
  - term, 21-2-6

**Liquor, (Cont'd.)**

regulations,

- BASSET training required, 21-3-35
- books and records, 21-3-28
- change of location, 21-3-4
- closing hours, 21-3-1
- diseased employees, 21-3-14
- disorderly house, 21-3-18
- election days, 21-3-10
- exclusionary provision, 21-3-26
- false identification, 21-3-31
- gambling, 21-3-17
- happy hour restrictions, 21-3-2
- health permit, 21-3-15
- identification required, 21-3-23
- inspections, 21-3-27
- liquor in vehicles, 21-3-8
- non-alcoholic malt beverages sales restricted, 21-3-36
- open liquor, 21-3-7
- peddling, 21-3-16
- persons selling liquor, 21-3-20
- posting warning, 21-3-25
- prohibited locations, 21-3-3
- prohibited sales, 21-3-19
- renting hotel rooms, 21-3-34
- residential drinking, 21-3-33
- restricted residential areas, 21-3-9
- restrictions on licensee, 21-3-29
- sanitary conditions, 21-3-13
- selling false identification, 21-3-30
- stores selling school supplies, lunches, etc., 21-3-5
- transfer of identification card, 21-3-24
- transporting in motor vehicles, 21-3-6
- underaged, 21-3-21
- underaged drinking on streets, 21-3-32
- unlawful acts, 21-3-11
- unlawful entertainment, 21-3-12
- unlawful purchase, 21-3-22

violations,

- abatement of place used in violation, 21-4-6
- acts of agent or employee, 21-4-2
- appeal limitations, 21-4-13
- appeals from order of liquor commissioner, 21-4-11
- complaint by residents, 21-4-9
- misbranding, 21-4-5
- owner permitting violation, 21-4-1
- revocation after conviction, 21-4-3
- revocation of licenses, 21-4-8
- revocation or suspension, 21-4-10
- revocation when employee convicted, 21-4-4
- subsequent violations, 21-4-12
- use of premises for one year after revocation, 21-4-7

- M -

**Mandated Policies,**

## drug/alcohol testing policy,

- applicability, 22-8-4
- confidentiality, 22-8-7
- consequences, 22-8-8
- definitions, 22-8-2
- policy, 22-8-1
- prohibited actions, 22-8-3
- screening and testing, 22-8-6
- testing procedure, 22-8-5

## equal employment policy,

- accommodations for disabled, 22-7-6
- adoption of codes, 22-7-1
- compliance by employees, 22-7-7
- contracting with non-complaints, 22-7-3
- designated enforcers, 22-7-8
- minority hiring, 22-7-5
- non-discriminatory practices, 22-7-2
- outreach to all, 22-7-4

## ethics, code, 22-6-1

## fair housing code,

- declaration of policy, 22-4-1
- definitions, 22-4-2
- penalty, 22-4-4
- prohibited acts, 22-4-3

## freedom of information policy,

- certain information exempt from inspection and copying, 22-3-9
- designation, duties and training, 22-3-2
- fees, 22-3-6
- granting of request, 22-3-8
- notice of denial of request; appeals, 22-3-10
- procedures, 22-3-3
- public file, 22-3-7
- public records available, 22-3-1
- request for commercial purposes, 22-3-5
- requests to be in writing, 22-3-4

## identity theft prevention policy,

- detected red flags, 22-1-4
- identification of red flags, 22-1-3
- preventing and mitigating identity theft, 22-1-5
- program administration, 22-1-7
- program adoption, 22-1-1
- purpose and definitions, 22-1-2
- updating the program, 22-1-6

## investment policy,

- adoption and modification, 22-5-16
- authorized and suitable investments, 22-5-8
- authorized financial dealers and institutions, 22-5-7
- collateralization, 22-5-9
- delegation of authority, 22-5-5
- diversification, 22-5-11
- ethics and conflicts of interest, 22-5-6
- internal control, 22-5-13
- maximum maturities, 22-5-12
- objective, 22-5-4

**Mandated Policies, (Cont'd.)**

investment policy, (Cont'd.)

- performance standards, 22-5-14
- policy, 22-5-1
- prudence, 22-5-3
- reporting, 22-5-15
- safekeeping and custody, 22-5-10
- scope, 22-5-2

sexual harassment,

- consequences of a violation, 22-9-5
- definition, 22-9-2
- false report, 22-9-6
- prohibition, 22-9-1
- prohibition on retaliation, 22-9-4
- reporting allegations, 22-9-3

standards of ethical conduct to address fraud, waste and abuse,

- definitions, 22-10-4
- expectations, 22-10-5
- interpretation, 22-10-3
- investigation and reporting, 22-10-7
- policy, 22-10-1
- reporting, 22-10-6
- scope, 22-10-2

use of social security numbers,

- amendment of privacy policy, 22-2-9
- applicability, 22-2-4
- compliance with federal law, 22-2-5
- conflict with stricter laws, 22-2-10
- definitions, 22-2-1
- embedded social security numbers, 22-2-6
- identity – protection requirements, 22-2-7
- penalty, 22-2-8
- prohibited activities, 22-2-2
- public inspection and copying of documents, 22-2-3

whistleblower protection policy,

- act compliance, 22-11-5
- definitions, 22-11-2
- duties of an auditing official, 22-11-3
- duties of an employee, 22-11-4
- employee acknowledgement, 22-11-6
- purpose, 22-11-1

**Manufactured Housing Code,**

general provisions,

- carbon monoxide alarm detectors, 23-1-9
- definitions, 23-1-1
- fire extinguishers, 23-1-5
- inspection, 23-1-6
- manufactured housing act adopted, 23-1-2
- national safety standards, 23-1-3
- off-street parking, 23-1-7
- prohibited residential areas, 23-1-8
- skirting, 23-1-4
- smoke and fire detectors, 23-1-10

**Manufactured Housing Code, (Cont'd.)**

immobilized manufactured homes, 23-2-1

- concrete pads, 23-2-4
- limit of units, 23-2-5
- lot size, 23-2-3
- permit – fee, 23-2-2

manufactured home parks,

- administration requirements,
  - compliance with statutes, 23-3-1
  - initial permit required, 23-3-7
  - inspection of park, 23-3-5
  - local government requirements, 23-3-3
  - permits, 23-3-4
  - permitting and planning a park, 23-3-2
  - violation proceedings, 23-3-6
- design and construction requirements,
  - application, 23-3-11
  - location, 23-3-12
  - plan document, 23-3-10
  - roadways and parking, 23-3-13
- fees, 23-3-21
- generally,
  - lot size, 23-3-17
  - miscellaneous restrictions, 23-3-18

**Meeting Procedures,**

- back-up equipment, 1-7-5
- closed session minutes, 1-7-3
- maintenance of recordings, 1-7-7
- procedure for destruction, 1-7-8
- procedure for review, 1-7-6
- procedure for recording, 1-7-4
- recording closed sessions, 1-7-1
- remote meeting participation, 1-7-11 – 1-7-14
- responsibility of recording and maintaining, 1-7-2

**Motor Vehicles,**

abandoned,

- collection of unpaid charges, 24-7-11
- disposal of hazardous dilapidated motor vehicles, 24-7-10
- disposal of unclaimed vehicle, 24-7-8
- disposal of unclaimed vehicles without notice, 24-7-9
- identifying and tracing vehicle, 24-7-6
- liability of law enforcement officers, 24-7-14
- notification to law enforcement agencies, 24-7-2
- police record, 24-7-12
- police tows, 24-7-4
- prohibited, 24-7-1
- public sale proceeds, 24-7-13
- reclaimed vehicles; expenses, 24-7-7
- record searches for unknown owner, 24-7-5
- removal, 24-7-3
- violations of article, 24-7-15

animals and bicycles, 24-2-7

- lamps and other equipment, 24-2-8

definitions, 24-1-1

drivers,

- fires, scene of, 24-2-2

**Motor Vehicles, (Cont'd.)**

driving,

- careless, 24-4-2(A)
- drag racing, 24-4-2(B)
- duty to report accident, 24-4-3
- electric communication devices, 24-4-10
- excessive noise,
  - squealing tires, 24-4-7
  - stopped vehicle, 24-4-5
  - wheels, 24-4-6
  - while driving, 24-4-9
- reckless, negligent or careless, 24-4-8
- rules, 24-4-2
- rules of road adopted, 24-4-1
- speed restrictions,
  - school, 24-4-2(G)
- traffic lane usage, 24-4-2(I)
- transporting liquor, 24-4-4
- u-turns, 24-4-2(J)

equipment,

- adopted, 24-5-1
- engine brakes, 24-5-4
- muffler, 24-5-2
- sound amplification system, 24-5-3

generally,

- advertising signs, 24-2-6
- animals or bicycles, 24-2-7
- bicycle equipment, 24-2-8
- neighboring electric vehicles, 24-2-9
- obedience to police, 24-2-1
- scene of fire, 24-2-2
- signs and signals, 24-2-3
  - advertising, 24-2-6
  - handicapped, 24-6-5
  - interference, 24-2-5
  - one-way, 24-3-2
  - posting, 24-3-5
  - stop, 24-3-3
  - unauthorized signs, 24-2-4
  - yield right-of-way, 24-3-4

golf carts,

- definitions, 24-10-2
- generally, 24-10-1
- permits, 24-10-4
- requirements, 24-10-3
- violation, 24-10-5

parking rules,

- handicapped, 24-6-5
- load limits, 24-6-6
- prima facie proof, 24-6-10
- private property, 24-6-3
- snow routes, 24-6-11
- stopping as, 24-6-4
- storage restriction, 24-6-9
- tickets for, 24-6-12
- time limit, 24-6-1
- towing cars, 24-6-7



**Motor Vehicles, (Cont'd.)**

parking rules, (Cont'd.)

- vehicle repairs on street, 24-6-8
- vehicles for sale, 24-6-2

penalty, 1-1-20

schedules,

- "A" - Stop Intersections, MV-1
- "B" - One-Way Streets, MV-4
- "D" - Speed Zones, MV-5
- "E" - No Parking Zones, MV-5
- "F" - Limited Parking Zones, MV-6
- "H" - Handicapped Parking Zones, MV-6
- "I" - Snow Removal, MV-7
- "J" - Weight Restrictions, MV-7

signs and signals, 24-2-3

streets,

- one-way, 24-3-2
- posting signs, 24-3-5
- stop, 24-3-3
- through, 24-3-1
- yield, 24-3-4

truck routes,

- exceptions, 24-9-3
- other precedence, 24-9-4
- prohibition, 24-9-2
- truck defined, 24-9-1
- truck routes, 24-9-5
- violation, 24-9-6

weight restrictions,

- designation of streets, 24-8-1
- enforcement, 24-8-2
- penalties, 24-8-4
- special permits, 24-8-3

- N -

**Nuisances,**

alarm systems,

- definitions, 25-4-1
- fees, 25-4-5
- limitation of liability, 25-4-4
- nuisance, 25-4-2
- procedure, administration, fees and fines, 25-4-3

building as nuisance,

- condition, 25-5-1
- defined, 25-5-4
- duties of attorney, 25-5-7
- liens, 25-5-8
- notification, 25-5-3
- nuisances, 25-5-6
- standards, 25-5-5
- time limit, 25-5-2

finest, 25-9-1

garbage and debris,

- abatement, 25-3-4
- abatement process, 25-3-8
- accumulation prohibited, 25-3-1
- foreclosure of lien, 25-3-7
- lien, 25-3-5
- notice to person, 25-3-2

**Nuisances, (Cont'd.)**

garbage and debris, (Cont'd.)

- payment, 25-3-6
- service of notice, 25-3-3

generally,

- abatement by city, 25-1-4
- abatement process, 25-1-6
- failure to comply with notice, 25-1-5
- notice to abate, 25-1-3
- nuisances detrimental to health generally, 25-1-2
- specific nuisances enumerated, 25-1-1

go-karts and dirt bikes,

- applications, 25-7-2
- definitions, 25-7-1
- prohibition on residential property, 25-7-3

inoperable motor vehicle,

- abatement process, 25-6-6
- declaration of nuisance, 25-6-2
- definitions, 25-6-1
- exclusions, 25-6-4
- notice to owner, 25-6-3
- wrecked or abandoned, 25-6-5

public camping,

- as nuisance, 25-8-1
- definitions, 25-8-4
- disposition and release of personal property, 25-8-8
- exceptions, 25-8-6
- not intended use of public property, 25-8-3
- penalty, 25-8-9
- prohibited, 25-8-5
- regulation, 25-8-2
- removal of campsite, 25-8-7
- repeal, 25-8-10

weeds,

- abatement, 25-2-5
- cost, 25-2-10
- definition, 25-2-1
- foreclosure of lien, 25-2-8
- height, 25-2-2
- lien, 25-2-6
- notice, 25-2-3
- payment, 25-2-7
- service of notice, 25-2-4
- violation, penalties, lien, 25-2-9

- O -

**Offenses,**

abandoned refrigerators, 27-2-26

admission fees, avoiding, 27-2-7

adult uses,

- adult entertainment facility, 27-10-5
- definitions, 27-10-2
- limitation, 27-10-4
- prohibition, 27-10-3
- purpose and additional findings, 27-10-1

against property,

- criminal damage, 27-3-2
- damage or destruction of street signs prohibited, 27-3-4
- electronic devices to kill insects, 27-3-6
- injury to utility wires and poles, 27-3-3
- petty theft, 27-3-1

**Offenses, (Cont'd.)**

- against property, (Cont'd.)
  - tampering with public notice, 27-3-5
- aid in escape, 27-2-11
- aid in offense, 27-2-15
- anti-litter,
  - construction sites, 27-5-12
  - definitions, 27-5-1
  - from aircraft, 27-5-8
  - from vehicles, 27-5-7
  - handbills, 27-5-10
  - in parks, 27-5-9
  - loading and unloading docks, 27-5-13
  - owner to maintain premises, 27-5-6
  - parking lots, 27-5-14
  - posting notices, 27-5-11
  - prevention of scattering, 27-5-3
  - prohibited, 27-5-2
  - receptacles, 27-5-4
  - sidewalks and alleys, 27-5-5
- begging, 27-2-18
- concealed weapons, 27-2-19
- curfew, 27-2-32
- definitions,
  - criminal code adopted, 27-1-2
  - meanings of words and phrases, 27-1-1
- depositing snow and ice, 27-2-30
- destruction of public property, 27-2-24
- discharging firearms, 27-2-20
- disturbing lawful assemblies, 27-2-3
- disturbing police officer, 27-2-1
- disturbing the peace, 27-2-6
- escapes, 27-2-12
- false pretenses, 27-2-13
- false report of theft, 27-2-36
- fortune telling, 27-2-25
- games in street, 27-2-21
- Halloween curfew, 27-2-27
- harassing and obscene communications, 27-2-37
- impersonating an officer, 27-2-2
- intoxication in public, 27-2-17
- loitering, 27-2-40
- looting by individuals, 27-2-5
- mdp and kratom prohibited, 27-2-39
- mob action, 27-2-4
- noise, 27-2-35
- obscenity, 27-11-1
  - harmful material, 27-11-2
  - sales of publications, 27-11-3
- open burning,
  - administration, 27-9-5
  - applicability, 27-9-2
  - definitions, 27-9-1
  - penalties, 27-9-6
  - prohibitions, 27-9-3
  - right of entry and inspection, 27-9-4
- outdoor furniture, 27-2-34

**Offenses, (Cont'd.)**

- parental responsibility, 27-7-1 – 27-7-2
- posting bills, 27-2-16
- protective covering or fencing, 27-2-31
- public health, safety and decency,
  - assembling at public places, 27-4-4
  - disorderly conduct, 27-4-1
  - refusing to aid an officer, 27-4-3
  - resisting or obstructing a peace officer, 27-4-2
- refrigerators,
  - abandoned, 27-2-26
- registered sex offenders,
  - definitions, 27-14-1
  - other provisions, 27-14-4
  - penalty, 27-14-3
  - prohibited acts, 27-14-2
- renting premises for unlawful purposes, 27-2-14
- sanctity of funerals, 27-2-33
- smoke free air code,
  - background, 27-12-1
  - definitions, 27-12-3
  - designation of other no-smoking areas, 27-12-9
  - exemptions, 27-12-12
  - no retaliation, 27-12-10
  - penalties, 27-12-13
  - prohibition,
    - at public entrances, 27-12-8
    - in enclosed public places, 27-12-4
    - in open air dining areas, 27-12-7
    - in places of employment, 27-12-6
    - in unenclosed public places and outdoor venues, 27-12-5
  - purpose, 27-12-2
  - signs, 27-12-11
- storage of explosives, 27-2-22
- synthetic drugs,
  - synthetic cannabis, 27-13-2
  - synthetic cocaine, 27-13-1
- theft of recyclables, 27-2-28
- throwing objects from vehicles, 27-2-29
- throwing rocks, 27-2-23
- tobacco,
  - electronic smoking devices, 27-2-38
  - sale to minors, 27-2-8
  - smokeless, 27-2-9
- trespass, 27-6-1
- truancy and curfew code,
  - civil liability, 27-8-7
  - curfew restrictions, 27-8-2
  - definitions, 27-8-1
  - enforcement restrictions, 27-8-5
  - establishment restrictions, 27-8-4
  - penalty, 27-8-6
  - truancy restrictions, 27-8-3
- unlawful assembly, 27-2-4
- unlawful conduct, 27-2-10
- upholstered furniture in outdoor locations, 27-2-34

**Open Burning,**

- administration, 27-9-5
- applicability, 27-9-2
- definitions, 27-9-1
- penalties, 27-9-6
- prohibited, 27-9-3
- right of entry and inspection, 27-9-4

**Ordinances, 1-2-14**

- P -

**Parks,**

- acceptance of property, 31-2-3
- animals, 31-2-12
- application for permit, 31-2-16
- decision on permit application, 31-2-17
- deposit of moneys, 31-2-4
- destruction of park property, 31-2-6
- duties, 31-2-2
- erection of structures, 31-2-10
- exemption, 31-2-20
- fires in parks, 31-2-8
- group activities, 31-2-15
- issuance or denial of permit, 31-2-18
- levy of special tax, 31-2-5
- littering, water pollution, 31-2-7
- motor vehicles prohibited, 31-2-13
- park committee, 31-2-1
- park hours, 31-2-19
- picnics, 31-2-9
- sales, amusements for gain, 31-2-14
- signs, 31-2-11

**Peace,**

- disturbing, 27-2-6

**Penalties,**

- continuing violation,
  - each day an offense, 1-1-20
- violation of Code, 1-1-20

**Permits/Licenses,**

- adult uses, 7-6-3
- bed and breakfast, 7-5-7
- construction of utility facilities, 33-4-4
- culverts, 33-6-2
- driveways, 33-7-1
- food truck vendors, 7-7-2
- handicapped parking, 24-6-5(C)
- immobilized manufactured homes, 23-2-2
- liquor, 21-2-1
- manufactured home parks, 23-3-4
- peddlers, 7-2-3
- poker runs, 7-4-4
- raffles, 7-4-3
- sidewalks, 33-5-1(B)
- solicitors, 7-2-1
- storm sewers, 33-5-3(C)
- wastewater, 38-5-12
- water, 38-3-1

**Plan Commission,**

establishment of, 5-1-1  
expenditures, 5-1-9  
further purposes, 5-1-8  
improvements, 5-1-7  
membership on, 5-1-2  
power/duties of, 5-1-5  
procedures for, 5-1-4  
subdivision of land, 5-1-6  
term of office, 5-1-3

**Police Department,**

appointment, oath, bond, 30-2-2  
auxiliary police,  
- appointment, 30-3-1  
- arms training, 30-3-4  
- compensation, 30-3-8, 30-3-11  
- not members of police department, 30-3-2  
- oath, bond, 30-3-6  
- part-time officer, 30-3-9  
- part-time officer training, 30-3-10  
- police matrons, 30-3-5  
- powers and duties, 30-3-3  
- rules and regulations of police officers, 30-3-7  
control of police force, 30-2-5  
devote entire time, offenders, 30-2-4  
duties of chief, 30-2-11  
keep records, 30-2-7  
monthly report, 30-2-8  
office of chief created, 30-2-1  
part-time police, 30-2-12  
position of sergeant, 30-2-13  
powers of police, 30-2-9  
rank, 30-2-3  
record of arrest, 30-2-10  
report and suspension, 30-2-6

**Pollution Control Facility Siting,**

administration of fees and costs, 28-1-18  
application, 28-1-2  
background of applicant, 28-1-3  
date of filing, 28-1-11  
definitions, 28-1-1  
emergency response/contingency plans, 28-1-8  
filing fee, 28-1-12  
floodplain, 28-1-9  
operating procedures, 28-1-7  
participation and information from other parties, 28-1-14  
proposed service area, 28-1-5  
public hearing, 28-1-15  
records kept, 28-1-16  
review of application, 28-1-13  
site, 28-1-4  
site development plan, 28-1-6  
siting approval decision, 28-1-17  
traffic patterns, 28-1-10

**Public Safety,**

civil emergency,

- curfew authorized, 30-1-3
- declaration, 30-1-2
- definitions, 30-1-1
- duration, 30-1-5
- effect on other ordinances, 30-1-8
- notice, 30-1-6
- orders authorized, 30-1-4
- violations, 30-1-7

emergency management agency (See “E.M.A.” Title)

police department, (See “Title”)

- R -

**Recreation,**

Arrowsmith Park camping,

- regulations, 31-4-1

firearms and safety training board,

- bylaws, 31-5-4
- firearms training and safety board, 31-5-1
- function, 31-5-3
- law, 31-5-5
- members, 31-5-2

Jordan Pond Park rules and regulations,

- boating prohibited, 31-3-3
- fishing, 31-3-1
- fishing regulations, 31-3-2
- general rules, 31-3-5
- penalty, 31-3-6
- swimming in Jordan Pond Park, 31-3-4

parks,

- acceptance of property, 31-2-3
- animals, 31-2-12
- application for permit, 31-2-16
- decision on permit application, 31-2-17
- deposit of moneys, 31-2-4
- destruction of park property, 31-2-6
- duties, 31-2-2
- erection of structures, 31-2-10
- exemptions, 31-2-20
- fires in parks, 31-2-8
- group activities, 31-2-15
- issuance or denial of permit, 31-2-18
- levy of special tax, 31-2-5
- littering – water pollution, 31-2-7
- motor vehicles prohibited, 31-2-13
- park committee, 31-2-1
- park hours, 31-2-19
- picnics, 31-2-9
- sales, amusements for gain, 31-2-14
- signs, 31-2-11

swimming pool board,

- acceptance of property, 31-1-3
- creation, 31-1-1
- deposit of monies, 31-1-4
- levy of special tax, 31-1-5

**Recreation, (Cont'd.)**

- swimming pool board, (Cont'd.)
  - payment of expenses, 31-1-6
  - powers and duties, 31-1-2

**Refrigerators,**

- discarded, 27-2-26

**Revised Code,**

- liability of officers, 1-1-24
- penalty, 1-1-20
  - application of, 1-1-23
  - liability of officers, 1-1-24
  - license, 1-1-25
  - payment of city fines, 1-1-26
  - service by certified mail, 1-1-22
  - violations penalty, 1-1-21
- saving clause of,
  - clerk's certificate, 1-1-12
  - court proceedings, 1-1-10
  - ordinance repeal, 1-1-8
  - public utility ordinances, 1-1-9
  - severability of provisions, 1-1-11
- title of,
  - acceptance, 1-1-2
  - amendments, 1-1-3
  - code alteration, 1-1-4
  - jurisdiction, 1-1-5
  - title, 1-1-1

- S -

**Salaries, (See "Administration")**

**Seal of City, 1-2-19**

**Sexual Harassment,**

- consequences of a violation, 22-9-5
- definitions, 22-9-2
- false report, 22-9-6
- prohibition, 22-9-7
- prohibition on retaliation, 22-9-8
- reporting allegations, 22-19-3

**Signs,**

- across streets, 33-2-6

**Special meetings, 1-2-3**

**Standards of Ethical Conduct,**

- definitions, 22-10-4
- expectations, 22-10-5
- interpretation, 22-10-3
- investigation and reporting, 22-10-7
- policy, 22-10-1
- reporting, 22-10-6
- scope, 22-10-2

**Streets,**

- barbed wire fences, 33-2-19
- building materials in, 33-2-12
- burning on public streets, 33-2-20
- closing, 33-2-5



**Streets, (Cont'd.)**

## construction of utility facilities,

- action on permit applications, 33-4-5
- annual registration required, 33-4-3
- change of ownership or owner's identity or legal status, 33-4-12
- cleanup and restoration, 33-4-19
- construction methods and materials, 33-4-16
- definitions, 33-4-2
- effect of permit, 33-4-6
- enforcement, 33-4-23
- general construction standards, 33-4-13
- indemnification, 33-4-9
- insurance, 33-4-8
- location of facilities, 33-4-15
- maintenance and emergency maintenance, 33-4-20
- penalties, 33-4-22
- permit required; applications and fees, 33-4-4
- permit suspension and revocation, 33-4-11
- purpose and scope, 33-4-1
- removal, relocation, or modification of utility facilities, 33-4-18
- revised permit drawings, 33-4-7
- security, 33-4-10
- severability, 33-4-24
- traffic control, 33-4-14
- variances, 33-4-21
- vegetation control, 33-4-17

## culverts,

- application, 33-6-3
- backfill cost, 33-6-7
- cost of installation, 33-6-6
- obstruction of drain or storm sewer, 33-6-1
- permit, 33-6-2
- replacement cost, 33-6-8
- termination, 33-6-4
- type, 33-6-5

## curbs, 33-5-2

## department,

- committee on streets, 33-1-2
- established, 33-1-1

## driveways,

- bond required, 33-7-4
- breaking curb, 33-7-4
- grade surface, 33-7-2
- permits required, 33-7-1
- repair, 33-7-5
- specifications, 33-7-3

## encroachments, 33-2-14

## injury to new pavements, 33-2-17

## limitation on placing articles on sidewalks, 33-2-9

## merchandise on, 33-2-13

## obstruction, removal of, 33-2-10

## open doors, 33-2-2

## poles, signs on, 33-2-16

## posting bills, 33-2-15

## rainwater drains, 33-2-11

## removing or selling earth from street, 33-2-20

**Streets, (Cont'd.)**

sidewalks, 33-5-1

- repairing, 33-2-4

- vehicles, 33-2-8

signs across, 33-2-7

snow removal, 33-2-21

stairways on, 33-2-5

storm sewers, 33-5-3

trees and shrubs,

- advertisements or notices, 33-3-5

- dangerous trees, 33-3-6

- gas pipes, 33-3-8

- injury, 33-3-4

- planting, 33-3-1

- planting in right-of-way, 33-3-2

- removal, 33-3-3

- wires, 33-3-7

undermining, 33-2-1

vaults under sidewalks, 33-2-3

**Subdivisions,**

administrative procedures,

- action by city council, variance standards, 34-4-4

- amendments, 34-4-5

- enforcement officer, duties, 34-4-1

- fees, time of payment, 34-4-7

- review by plan commission, 34-4-3

- schedule of fees, 34-4-6

- subdivision variances, 34-4-2

definitions,

- interpretation, 34-2-1

- selected, 34-2-2

design and improvement standards,

- blocks,

crosswalks, 34-5-27

length, 34-5-26

width, 34-5-25

- design criteria,

general requirements, 34-5-65

hydraulic considerations for detention storage, 34-5-68

other references, 34-5-66

storm water runoff, 34-5-67

- drainage and storm sewers,

basin requirements, 34-5-53

design formula, 34-5-50

design storm, 34-5-51

flood route, 34-5-54

release rate, 34-5-52

storm water facilities required, 34-5-49

surface and groundwater, 34-5-55

- general guidelines,

affidavit of disclosure of property interest, 34-5-58

applicability, 34-5-57

detention of differential runoff, 34-5-60

facilities in floodplains, 34-5-62

flows from upstream areas, 34-5-61

land credit for detention facilities, 34-5-63

method of evaluation, 34-5-59

**Subdivisions, (Cont'd.)**

## design and improvement standards, (Cont'd.)

- generally,
  - applicability of article, 34-5-1
  - suitability for development generally, 34-5-2
- inspection, maintenance and acceptance by city,
  - acceptance, 34-5-75
  - inspection, 34-5-73
  - maintenance, 34-5-74
- lot requirements,
  - access and relationship to street, 34-5-5
  - conformity with zoning, 34-5-4
  - reference monuments, 34-5-6
- penalties for violation,
  - corrective actions, 34-5-78
  - general, 34-5-77
  - penalty, 34-5-79
- plan requirements, 34-5-70
  - construction alternatives, 34-5-71
- sanitary sewers,
  - alternate methods of disposal, 34-5-47
  - compliance with regulations, 34-5-45
  - when public system planned, 34-5-46
- sidewalks, 34-5-29
  - construction standards, 34-5-30
- street design standards,
  - dead-end streets, 34-5-12
  - improvements to existing streets, 34-5-15
  - intersections, 34-5-13
  - limited access to arterials, 34-5-11
  - plan integration, 34-5-7
  - reverse curves, 34-5-14
  - right-of-way and pavement widths, 34-5-8
  - through traffic discouraged, 34-5-10
  - topographical considerations, 34-5-9
  - when excess right-of-way required, 34-5-16
- street improvement standards,
  - curb and gutter, 34-5-22
  - maintenance responsibility, 34-5-23
  - pavement structure, 34-5-21
  - street requirements, 34-5-20
- street name signs,
  - specifications, 34-5-35
- streetlights,
  - intersection lighting, 34-5-32
  - system standards, 34-5-33
- utilities,
  - drainage easements, 34-5-39
  - maintenance easements, 34-5-40
  - utility easements, 34-5-38
  - utility location and easements required, 34-5-37
- water facilities,
  - fire hydrants, 34-5-43
  - potable water required, 34-5-42

## general provisions,

- disclaimer of liability, 34-1-6
- instances when plats will not be required, 34-1-4

**Subdivisions, (Cont'd.)**

general provisions, (Cont'd.)

- interpretation, 34-1-5
- jurisdiction, 34-1-3
- purpose, 34-1-2
- review and expiration, 34-1-7
- title, 34-1-1

plats and plans,

- assurance for completion of required improvements,
  - amount of bond or deposit, 34-3-15
  - approval of final plat – improvements, 34-3-13
  - eligible sureties, 34-3-16
  - failure to complete improvements, 34-3-19
  - forms of assurance, 34-3-14
  - release of bond/escrow deposit, 34-3-18
  - term of assurance, extension, 34-3-17
- final plats,
  - action by city council, 34-3-27
  - administrative review, advisory report, 34-3-26
  - certificates required, 34-3-25
  - changes in approved final plats, 34-3-28
  - city council approval, 34-3-22
  - filing, time limits, 34-3-23
  - information required, 34-3-24
- improvement plans,
  - filing “as-built” records, 34-3-11
  - information required, 34-3-9
  - inspections required, 34-3-10
  - submission of plans, 34-3-8
- maintenance of improvements,
  - maintenance bond, 34-3-36
  - subdivider’s responsibilities, 34-3-35
- preliminary plats,
  - filing procedure, 34-3-2
  - general procedure, 34-3-1
  - information required, 34-3-3
  - plan commission action, 34-3-4
  - review by city council, 34-3-5
  - rights and privileges of subdivider, 34-3-6
- vacation of plats, 34-3-37

- T -

**Tax Increment Finance,**

- amendment of registration rules, 35-1-12
- amendment to registration, 35-1-8
- definitions, 35-1-1
- determination of eligibility, 35-1-6
- establishment of registry, 35-1-2
- maintenance of registry, 35-1-3
- non-interference, 35-1-11
- notices to be sent to interested parties, 35-1-10
- registration by organizations, 35-1-5
- registration by residents, 35-1-4
- registries available for public inspection, 35-1-9
- renewal and termination, 35-1-7

**Taxation,**

- electric utility tax,
  - additional taxes, 36-5-5
  - collection, 36-5-6
  - credit for overpayment, 36-5-8
  - effective date, 36-5-3
  - exceptions, 36-5-4
  - imposed, 36-5-1
  - penalty, 36-5-9
  - reports to city, 36-5-7
  - type of customer – rate effective, 36-5-2
  - unconstitutionality of law, 36-5-10
- general,
  - audit, 36-2-3
  - band fund, 36-2-6
  - corporate, 36-2-1
  - F.I.C.A., 36-2-4
  - forestry program, 36-2-10
  - garbage, 36-2-6
  - general liability, 36-2-5
  - police, 36-2-2
  - public parks, 36-2-8
  - street and bridge, 36-2-8
  - swimming pool tax, 36-2-5
  - workmen’s compensation, 36-2-7
- sales tax,
  - applicable date, 36-6-6
  - collection, 36-6-5
  - definitions, 36-6-2
  - imposition, 36-6-3
  - intent, 36-6-1
  - limitations, 36-6-4
  - statutory authority, 36-6-7
- taxpayer’s rights code,
  - abatement, 36-1-12
  - appeal, 36-1-9
  - application, 36-1-18
  - audit procedure, 36-1-8
  - certain credits and refunds, 36-1-7
  - definitions, 36-1-3
  - hearing, 36-1-10
  - installment contracts, 36-1-13
  - interest and penalties, 36-1-11
  - internal review procedure, 36-1-17
  - late payment, 36-1-5
  - notices, 36-1-4
  - payment, 36-1-6
  - publication of tax ordinances, 36-1-16
  - scope, 36-1-2
  - statute of limitations, 36-1-14
  - title, 36-1-1
  - voluntary disclosure, 36-1-15
- telecommunications tax,
  - collection, 36-3-4
  - definitions, 36-3-2
  - imposed, 36-3-3
  - recitals, 36-3-1
  - resellers, 36-3-6
  - returns, 36-3-5
- utility tax,
  - additional taxes, 36-4-3
  - credit for overpayment, 36-4-6
  - definitions, 36-4-4
  - exceptions, 36-4-2
  - imposed, 36-4-1
  - penalty, 36-4-7
  - reports to municipality, 36-4-5

**Treasurer, (See Administration)**

**Tree Code,**

- definitions, 37-1-1
- distance from curb and sidewalk, 37-1-4
- distance from street corners and fireplugs, 37-1-5
- interference with city, 37-1-12
- license, 37-1-13
- penalty, 37-1-14
- pruning, corner clearance, 37-1-9
- public tree care, 37-1-7
- removal of stumps, 37-1-11
- spacing, 37-1-3
- street trees to be planted, 37-1-2
- tree removal on private property, 37-1-10
- tree topping, 37-1-8
- utilities, 37-1-6

**Trees and Shrubs,**

- advertisements, 33-3-5
- dangerous, 33-3-6
- gas pipes, 33-3-8
- injury of, 33-3-4
- planting of, 33-3-1
- removal, 33-3-3
- right-of-way planting, 33-3-2
- wire in, 33-3-7

- U -

**Utilities,**

- department established,
  - wastewater department,
    - duties of the wastewater superintendent, 38-1-8
    - established, 38-1-6
    - superintendent, 38-1-7
  - water department,
    - duties of the water superintendent, 38-1-4
    - established, 38-1-1
    - superintendent, 38-1-3
    - water and wastewater committee, 38-1-2
- penalties,
  - continued violations, 38-5-98
  - liability to city, 38-5-99
  - penalty, 38-5-97
- regulations,
  - consumer lists, 38-2-2
  - contract for utility services, 38-2-1
  - estimated charge, 38-2-4
  - liability for charges, 38-2-3
  - no free utility service, 38-2-5
  - outside connections prohibited, 38-2-8
  - utility bill settlements, 38-2-7
  - utility deposits, 38-2-6
- sewer system,
  - building sewers and connections,
    - bond required, 38-5-37
    - capacity of sewer, 38-5-32
    - classes of permits, 38-5-23

**Utilities, (Cont'd.)**

sewer system, (Cont'd.)

- building sewers and connections, (Cont'd.)
  - compliance with regulating authorities, 38-5-22
  - connections to sewer mains, 38-5-31
  - construction methods, 38-5-27
  - cost borne by owner, 38-5-24
  - disturbing system unlawful, 38-5-21
  - elevation, 38-5-29
  - inflow contributions to combined sewers, 38-5-39
  - inspection, 38-5-34
  - old building sewers, 38-5-26
  - plumbing code requirements, 38-5-28
  - prohibited connections, 38-5-30
  - protection of property, 38-5-36
  - public sewer connection, 38-5-35
  - separate sewer, exception, 38-5-25
  - tap-in supervision and testing, 38-5-33
  - unlawful discharges, 38-5-38
- definitions, 38-5-1
- extension of collecting sewers,
  - extension permits, 38-5-43
  - inspections of construction, 38-5-45
  - manholes required, 38-5-46
  - materials, 38-5-44
  - permit required, authorized personnel, 38-5-42
- guidelines for application of user charge and industrial cost recovery,
  - industrial cost recovery, 38-5-91
  - user charge, surcharge, 38-5-92
- industrial cost recovery,
  - charge adjustment for facilities improvement, 38-5-80
  - charge adjustments, 38-5-79
  - city's disposition of cost recoveries, 38-5-83
  - industrial discharge monitoring, 38-5-88
  - initial payment, 38-5-78
  - moneys use for expansion or reconstruction, 38-5-84
  - payment periods, 38-5-76
  - provision for increased use, 38-5-82
  - reconstruction and expansion moneys, investment, 38-5-85
  - records and audit, 38-5-86
  - service charge delinquencies, action, 38-5-77
  - treasurer's duties, 38-5-87
  - wastewater treatment payment,
    - amount determinations, 38-5-72
    - amount recovery period, 38-5-75
    - cost per population equivalent, 38-5-73
    - required, 38-5-71
    - unused or unreserved capacity exempt, 38-5-81
- inspections,
  - damage, 38-5-65
  - inspection and testing, 38-5-66
  - liability of city, 38-5-67
  - private property inspections, 38-5-68
- private sewage disposal,
  - additional restrictions, 38-5-16
  - availability of public sewer, 38-5-14
  - compliance with state requirements, 38-5-13
  - health department approval, 38-5-11

**Utilities, (Cont'd.)**

sewer system, (Cont'd.)

- private sewage disposal, (Cont'd.)
  - operation of private system, 38-5-15
  - permit approval, 38-5-12
  - private sewage system, 38-5-10
  - time constraints for public sewer, 38-5-17
- use of potable water supply wells,
  - definitions, 38-5-96
  - penalties, 38-5-95
  - prohibited, 38-5-94
- use of public sewers required,
  - connection to system required, 38-5-7
  - deposit of wastes, 38-5-4
  - discharge restrictions, 38-5-5
  - private system, unlawful, 38-5-6
  - transfer of inflow sources from combined sewers to storm sewers, 38-5-8
- use of public wastewater facilities,
  - discharge of storm water, 38-5-49
  - fats, oils and grease, 38-5-54
  - flow-equalizing facilities, 38-5-55
  - harmful effects of certain materials, 38-5-52
  - harmful wastes; approval, 38-5-53
  - industrial waste testing, 38-5-57
  - industrial wastes control manhole, 38-5-56
  - measurements and tests, 38-5-58
  - pre-treatment, 38-5-60
  - regulations of wastes, 38-5-51
  - special arrangements, 38-5-59
  - storm water, 38-5-50

utility rates,

- general,
  - access to records, 38-4-5
  - accounts, 38-4-3
  - appeals, 38-4-6
  - building unit defined, 38-4-1
  - notice of rates, 38-4-4
  - revenues, 38-4-2
- wastewater service charges,
  - bi-monthly rates for sewage service, 38-4-16
  - discharge restrictions, 38-4-17
- water charges,
  - drainage fee, 38-4-13
  - installation of water service pipe, 38-4-12
  - meters, 38-4-11
  - water rates, 38-4-10

water system,

- cross-connection administration
  - approved backflow device, 38-3-22
  - contaminations cost and the consumer, 38-3-27
  - cross-connection prohibited, exception, 38-3-23
  - investigations by superintendent, 38-3-24
  - notice to customer, reconnect fee, 38-3-26
  - right to enter premises, 38-3-25
- cross-connection control code,
  - application, 38-3-32
  - backflow prevention devices, 38-3-40



**Utilities, (Cont'd.)**

## water system, (Cont'd.)

- cross-connection control code, (Cont'd.)
  - booster pumps, 38-3-42
  - cross-connection prohibited, 38-3-36
  - definitions, 38-3-34
  - inspection and maintenance, 38-3-41
  - purpose, 38-3-31
  - responsibility of owner, 38-3-33
  - survey and investigations, 38-3-37
  - type of protection required, 38-3-39
  - violations and penalties, 38-3-43
  - water system, 38-3-35
  - where protection is required, 38-3-38
- extension of mains,
  - determination of who pays expense, 38-3-53
  - easements, 38-3-54
  - maintenance and replacement, 38-3-57
  - size and type, 38-3-55
  - title, 38-3-56
- general regulations,
  - all service to be by meter, 38-3-2
  - allocation of maintenance costs, 38-3-17
  - application, 38-3-1
  - city not liable, 38-3-5
  - discontinuing service, 38-3-7
  - easements, 38-3-13
  - electric ground wires, 38-3-8
  - fire hydrants, 38-3-10
  - inspection, meters and valves, 38-3-3
  - installing and maintaining service lines, 38-3-16
  - limited water usage in emergencies, 38-3-11
  - meter damaged, 38-3-4
  - noncompliance with rules and regulations, 38-3-20
  - private water systems prohibited, 38-3-18
  - removal of meters, 38-3-15
  - resale, 38-3-6
  - rules to become part of contract, 38-3-19
  - shortage and purity of supply, 38-3-12
  - use of water on consumer's premises, 38-3-14
  - water for building or construction purposes, 38-3-9
- well setback zone code,
  - definitions, 38-3-72
  - exclusion, 38-3-75
  - prohibitions, 38-3-73
  - purpose, 38-3-71
  - waivers, exception, and certifications of minimal hazard, 38-3-74

**Zoning Code,**

- accessory buildings,
  - attached, 40-5-1
  - erection prior to principal building, 40-5-3
  - location of structure, 40-5-2
  - permitted accessory uses, 40-5-5
  - reversed corner lot, 40-5-4
- accessory use,
  - defined, 40-1-3
  - permitted, 40-5-5
- agriculture,
  - defined, 40-1-3
- agricultural district,
  - front building line, 40-8-4
  - lot sizes, 40-8-3
  - permitted uses, 40-8-1
  - special uses, 40-8-2
- alterations,
  - structures with nonconforming use, 40-4-5
- amendments,
  - final decision, 40-9-11
  - hearing notice, 40-9-9
  - petition for amendment, 40-9-7
  - review of petition, 40-9-8
  - to map, 40-2-2
  - written protest, 40-9-10
- annexed territory,
  - zoning of, 40-2-3
- annual publication,
  - zoning map, 40-2-2
- board of appeals,
  - creation of membership, 40-9-4
  - jurisdiction, authority and proceedings, 40-9-5
- boundary lines, 40-2-5
- building,
  - bulk, 40-3-3
  - height, 40-3-3
  - location, 40-3-5
  - lot coverage, 40-3-3
  - on zoning lot, 40-3-7
  - under construction, 40-3-6
- business districts,
  - B-1, general retail and limited service, 40-8-14
  - B-2, general service and wholesale, 40-8-15
  - B-3, highway, 40-8-16
  - purpose, 40-8-13
- definitions, 40-1-3
- districts,
  - established, 40-2-1
- district boundaries,
  - boundary lines, 40-2-5
- dwelling unit,
  - defined, 40-1-3
- enforcing officer,
  - building permits, 40-9-2
  - certificates of compliance, 40-9-2
  - use permits, 40-9-2

**Zoning Code, (Cont'd.)**

- floor area, 40-3-9
  - defined, 40-1-3
- front yard,
  - defined, 40-1-3
- home occupations,
  - defined, 40-1-3
- interpretation, fees and penalties,
  - fees, 40-9-18
  - purpose and conflict, 40-9-17
  - violations, penalty, 40-9-19
- junk yards,
  - defined, 40-1-3
- loading space,
  - defined, 40-1-3
- lot,
  - area and dimension, 40-3-4
- lot line,
  - defined, 40-1-3
- manufacturing district,
  - M-1, limited, 40-8-22
  - M-2, general, 40-8-23
  - purpose, 40-8-21
- maps, 40-2-2
- nonconforming,
  - additions and enlargements, 40-4-7
  - change of use, 40-4-3
  - continuance of use, 40-4-1
  - damage and destruction, 40-4-6
  - discontinuance of use, 40-4-2
  - exceptions, 40-4-8
  - repairs and alterations, 40-4-5
  - termination, 40-4-4
- nursing home,
  - defined, 40-1-3
- off-street parking and loading,
  - additional loading regulations, 40-6-4
  - additional parking regulations, 40-6-3
  - general provisions, 40-6-2
    - damage or destruction, 40-6-2(E)
    - existing, 40-6-2(C)
    - extent of control, 40-6-2(B)
    - permissive, 40-6-2(D)
    - procedure, 40-6-2(A)
    - schedule of requirements, 40-6-2(F)
  - location of parking areas, 40-6-5
  - off-street loading and unloading facilities, 40-6-7
  - purpose, 40-6-1
  - schedule of parking requirements, 40-6-6
- permits,
  - generally, 40-3-2
- planned developments,
  - defined, 40-1-3
- purpose,
  - of zoning code, 40-1-2
- rear yard,
  - defined, 40-1-3

**Zoning Code, (Cont'd.)**

- residential districts,
  - purpose, 40-8-6
  - R-1, one-family dwelling, 40-8-7
  - R-2, general residence, 40-8-8
- rezoning of public and semi-public areas, 40-3-8
- scope of regulations, 40-3-1
- setbacks, schedule,
  - defined, 40-1-3
- side yards,
  - defined, 40-1-3
- signs,
  - agricultural district, 40-7-3
    - sale or rental, 40-7-3(A)
  - all districts, 40-7-1
  - business district, 40-7-4
    - marquees, 40-7-4(B)
    - masonry pylons, 40-7-4(D)
    - nameplates, 40-7-4(A)
    - pylons, standards, clocks and supports, 40-7-4(C)
  - flashing signs, 40-7-6
  - manufacturing district, 40-7-5
    - billboards, 40-7-5(B)
  - residential district, 40-7-2
    - accessory to parking areas, 40-7-2(A)(3)
    - church bulletins, 40-7-2(B)(1)
    - for sale or rent, 40-7-2(A)(2)
    - identification, 40-7-2(A)(1)
    - nameplates, 40-7-2(A)(1)
    - non-flashing, 40-7-2(A)
- solar energy systems,
  - approved solar components, 40-11-8
  - building permit requirements and fees, 40-11-2
  - compliance with building code, 40-11-9
  - compliance with state electric code, 40-11-10
  - compliance with state energy code, 40-11-12
  - compliance with state plumbing code, 40-11-11
  - definitions, 40-11-1
  - design standards, 40-11-6
  - ground-mount gardens, 40-11-16
  - height requirements, 40-11-4
  - interconnection, 40-11-18
  - liability insurance, 40-11-20
  - obligated airports, 40-11-7
  - other requirements, 40-11-5
  - other standards, 40-11-19
  - principal uses, 40-11-14
  - rooftop gardens permitted, 40-11-15
  - setback requirements, 40-11-3
  - stormwater, 40-11-17
  - utility notification, 40-11-13
- special use,
  - conditions of approval, 40-9-14
  - defined, 40-1-3
  - planned development, 40-9-16
  - procedure, 40-9-15
  - purpose, 40-9-13

**Zoning Code, (Cont'd.)**

streets,

- defined, 40-1-3
- zoning of, 40-2-4

structure,

- defined, 40-1-3

title, 40-1-1

use,

- defined, 40-1-3

wind energy systems,

- applicability, 40-10-3
- by right, 40-10-4
- definitions, 40-10-2
- design and installation, 40-10-7
- introduction, 40-10-1
- liability insurance, 40-10-10
- operation, 40-10-8
- prohibition, 40-10-5
- public participation, 40-10-9
- remedies, 40-10-11
- special use permit application, 40-10-6

yard,

- defined, 40-1-3